

24 April 2026

Dear registered shareholder(s),

**Yancoal Australia Ltd (the “Company”)
– Notice of Publication of Annual Report 2025 (the “Annual Report”), Notice and Proxy Form of Annual General Meeting (the “Notice of AGM”), and P4 Sustainability Report 2025 (the “P4 Sustainability Report”) and Arrangement of Electronic Dissemination of Corporate Communications**

The Notice of AGM has been published in English and Chinese languages and is available on the website of the Company at www.yancoal.com.au and website of HKEXnews at www.hkexnews.hk. For the shareholders who have selected to receive the Company's corporate communications (the “Corporate Communications”)^(Note 1) in printed version, enclosed is the Notice of AGM and Annual Report^(Note 2) of the Company in the language you have expressly chosen to receive.

The Annual Report and the P4 Sustainability Report will be available on the Company's website once published on the HKEXnews website. You may access the reports by clicking “Yancoal Periodic Reports” under “Investors” or “Reports” under “Sustainability” on the home page of the Company's website. If you wish to receive a printed copy of the P4 Sustainability Report, please make your request to the Company c/o Share Registrar at the address stated above or send an email to yancoal.ecom@computershare.com.hk.

If you have any difficulty in receiving or gaining access to the Notice of AGM or Annual Report posted on the Company's website for any reason, please send your request (specifying your name, address and request) by email at yancoal.ecom@computershare.com.hk or by notice in writing to the Company's Hong Kong share registrar (the “Share Registrar”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Corporate Communications to you in printed form free of charge.

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”), the Company is writing to inform you that the Company has adopted electronic dissemination of Corporate Communications. Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the Company's website at www.yancoal.com.au and the HKEXnews website at www.hkexnews.hk, in place of printed copies.

Notwithstanding the above, please note that actionable corporate communications as defined under the Listing Rules (the “Actionable Corporate Communications”)^(Note 3) will be sent to you individually in printed form or through email in accordance with your indicated preference, in addition to being made available electronically on the Company's website and the HKEX's website.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications and Actionable Corporate Communications, the Company recommends you to provide your email address by scanning your personalized QR code printed on the enclosed reply form (the “Reply Form”). Alternatively, you may sign and return the Reply Form to the Share Registrar, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address or the Company receives a non-functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, you may (i) be unable to receive any notifications regarding the publication of Corporate Communications; (ii) need to proactively check the Company's website and the HKEXnews website to keep up with the publication of Corporate Communications; and (iii) receive the Actionable Corporate Communications in printed form in the future.

If you want to receive future Corporate Communications in printed form, please complete and return the Reply Form on the reverse side to the Share Registrar or send an email to yancoal.ecom@computershare.com.hk, specifying your name, address and request to receive future Corporate Communications in printed form. Please note that such request shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please send email to yancoal.ecom@computershare.com.hk.

Yancoal Australia Ltd
Laura ZHANG
Company Secretary

Notes:

1. Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.
2. The printed version of the Annual Report may be distributed to shareholders separately.
3. Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

*For identification purposes only



各位登記股東：

**兗煤澳大利亞有限公司*（「本公司」）
– 2025 年度報告（「年度報告」）、股東週年大會通告及代表委任表格（「股東週年大會通知」），以及 2025 年 P4 可持續發展報告（「P4 可持續發展報告」）之發佈通知及以電子方式發佈公司通訊之安排**

本公司的股東週年大會通知有中、英文版本，並已上載於本公司網站 www.yancoal.com.au 和披露易網站 www.hkexnews.hk，歡迎瀏覽。若閣下之前選擇收取本公司公司通訊（「公司通訊」）^(附註 1) 之印刷版本，現向閣下奉上按照閣下之前所選擇的語言版本的股東週年大會通知和年度報告^(附註 2)。

年度報告及 P4 可持續發展報告將於披露易網站登載後登載於本公司網站。閣下可於本公司網站主頁「投資者」一項下的「兗煤定期報告」或「可持續性」一項下的「報告」瀏覽有關文件。閣下如欲索取 P4 可持續發展報告之印刷本，請把上述要求經股份過戶處發送至本公司（寄送至上述地址）或以電郵發送至 yancoal.ecom@computershare.com.hk。

閣下若因任何理由以致在收取或接收載於本公司網站上的股東週年大會通知或年度報告出現困難，閣下可將要求（註明閣下的姓名、地址及要求）以電郵方式發送到 yancoal.ecom@computershare.com.hk 或以書面方式郵寄至本公司的香港股份過戶登記處（「股份過戶處」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。本公司將於接到閣下通知後，盡快向閣下免費發送有關本次公司通訊的印刷本。

以電子方式發佈公司通訊之安排

根據香港聯合交易所有限公司證券上市規則（「上市規則」）第 2.07A 條，現謹此通知閣下，本公司已採用以電子方式發佈公司通訊之安排。請注意，所有未來公司通訊的英文版和中文版將在本公司網站 www.yancoal.com.au 和披露易網站 www.hkexnews.hk 上提供，以代替印刷本。

儘管有上述安排，請注意上市規則所定義的可供採取行動的公司通訊（「可供採取行動的公司通訊」）^(附註 3) 在登載於本公司網站和香港交易所網站之外，將按閣下所作選擇以印刷本或電子郵件形式個別發送予閣下。

徵集電子聯絡資料

為確保及時收到最新的公司通訊及可供採取行動的公司通訊，本公司建議閣下透過掃描隨附回條（「回條」）上列印的閣下個人專屬二維碼來提供閣下的電子郵件地址。閣下亦可以簽署回條並交回股份過戶處，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。

如果本公司沒有收到閣下的有效電子郵件地址或本公司收到閣下的電子郵件地址為無效，直至股份過戶處收到閣下有效的電子郵件地址前，閣下或將(i)無法收到任何有關發佈公司通訊的通知；(ii)需要主動查看本公司網站和披露易網站以留意公司通訊的發佈；及(iii)未來將收到以印刷本形式發送可供採取行動的公司通訊。

若閣下希望收取未來公司通訊之印刷版，請填妥本函背頁之回條並交回股份過戶處或發送電子郵件至 yancoal.ecom@computershare.com.hk，並註明閣下的姓名、地址以及收取未來公司通訊印刷版的要求。請注意，收取公司通訊印刷版之指示由收悉閣下指示當日起計一年內有效，此後將失效。

如閣下對本函件有任何疑問，請發送電子郵件至 yancoal.ecom@computershare.com.hk 查詢。

兗煤澳大利亞有限公司
張凌
公司秘書

2026 年 4 月 24 日

附註：

1. 公司通訊是指本公司為向其任何證券持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件，包括但不限於(a)董事報告、年度帳目以及審計報告副本以及(如適用)財務摘要報告；(b)中期報告及其中期報告摘要(如適用)；(c)會議通知；(d)上市文件；(e)通函和(f)委任表格。
2. 年度報告的印刷版可能單獨分發給股東。
3. 可供採取行動的公司通訊指任何涉及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。

*僅供識別

