Yancoal Australia Ltd
ACN 111 859 119
兗煤澳大利亞有限公司*
(Incorporated in Victoria, Australia with limited liability)
（於澳大利亞維多利亞州註冊成立的有限公司）
(Hong Kong stock code 香港股份代號: 3668)
(Australian stock code 澳洲股份代號: YAL)

23 November 2026

Dear registered shareholder(s),

Yancoal Australia Ltd (the "Company")
– Notice of Publication of Circular dated 23 November 2026 (the "Current Corporate Communication") and Arrangement of Electronic Dissemination of Corporate Communications

The Current Corporate Communication of the Company has been published in English and Chinese languages and are available on the website of the Company at www.yancoal.com.au and website of HKEXnews at www.hkexnews.hk. For the shareholders who have selected to receive the Company's corporate communications (the "**Corporate Communications**") *(Note 1)* in printed version, enclosed are the Current Corporate Communication of the Company in the language you have expressly chosen to receive.

If you have any difficulty in receiving or gaining access to the Current Corporate Communication posted on the Company's website for any reason, please send your request (specifying your name, address and request) by email at yancoal.ecom@computershare.com.hk or by notice in writing to the Company's Hong Kong share registrar (the "**Share Registrar**"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communication to you in printed form free of charge.

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the "**Listing Rules**"), the Company is writing to inform you that the Company has adopted electronic dissemination of Corporate Communications. Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the Company's website at www.yancoal.com.au and the HKEXnews website at www.hkexnews.hk, in place of printed copies.

Notwithstanding the above, please note that actionable corporate communications as defined under the Listing Rules (the "**Actionable Corporate Communications**")*(Note 2)* will be sent to you individually in printed form or through email in accordance with your indicated preference, in addition to being made available electronically on the Company's website and the HKEX's website.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications and Actionable Corporate Communications, the Company recommends you to provide your email address by scanning your personalized QR code printed on the enclosed reply form (the "**Reply Form**"). Alternatively, you may sign and return the Reply Form to the Share Registrar, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address or the Company receives a non-functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, you may (i) be unable to receive any notifications regarding the publication of Corporate Communications; (ii) need to proactively check the Company's website and the HKEXnews website to keep up with the publication of Corporate Communications; and (iii) receive the Actionable Corporate Communications in printed form in the future.

If you want to receive future Corporate Communications in printed form, please complete and return the Reply Form on the reverse side to the Share Registrar or send an email to yancoal.ecom@computershare.com.hk, specifying your name, address and request to receive future Corporate Communications in printed form. Please note that such request shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please send email to yancoal.ecom@computershare.com.hk.

Yancoal Australia Ltd
Laura ZHANG
Company Secretary

Notes:
1. *Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.*
2. *Actionable Corporate Communication is any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.*

**For identification purposes only*

CCS5633 YALH

REPLY FORM 回條

To: **Computershare Hong Kong Investor Services Limited (the "Share Registrar")**
17M Floor, Hopewell Centre,
183 Queen's Road East,
Wanchai, Hong Kong

致： **香港中央證券登記有限公司（「股份過戶處」）**
香港灣仔皇后大道東 183 號
合和中心 17M 樓

(Please choose **ONLY ONE** of the options below) (請從以下選項中只選擇**其中一項**)

Option 1: **I/We hereby provide my/our email address by scanning the personalized QR code for receipt of future Corporate Communications* of the Company and/or relevant notifications**

選項 1: **本人/吾等現以掃瞄專屬二維碼提供本人/吾等之電子郵件地址，以接收公司日後公司通訊及/或相關通知***

(**NOT** required to return this Reply Form if the email address has been provided by scanning the personalized QR code.)
（如已透過專屬二維碼提供電子郵件地址，則**無須**交回本回條。）

Personalized QR Code
專屬二維碼

Option 2: I/We hereby provide my/our email address in writing for receipt of future Corporate Communications* of the following listed company (the "**Company**") and/or relevant notifications via electronic dissemination

選項 2: 本人/吾等現以書面提供本人/吾等之的電子郵件地址，以接收以下上市公司（「**本公司**」）通過電子方式發佈的日後公司通訊及/或相關通知*

Name of Securities holder(s) 證券持有人姓名: _____

Name of the listed company 上市公司名稱:
Yancoal Australia Ltd 兗煤澳大利亞有限公司

Email address 電郵地址: *(Note 3 / 附註 3)*

Option 3: I/We hereby request for receipt of future Corporate Communications* in printed form and noted that this instruction is valid only for one year starting from the receipt date of instruction. *(Note 5)* (Please mark "✓" in one of the below boxes if applicable)

選項 3: 本人/吾等現要求收取日後公司通訊*之印刷版 ，並已知悉本指示由收取指示日期起計一年內有效。*(附註 5)* （如適用，請在以下一個方格內劃上「✓」號）

☐ English Version 英文版本 ☐ Chinese Version 中文版本 ☐ English and Chinese Version 英文及中文版本

Name: **姓名:** _____ **Address:** **地址:** _____

Signature: *(Note 1)* **簽名：***(附註 1)* _____ **Contact number:** **聯絡電話號碼：** _____ **Date:** **日期：** _____

Notes 附註：

1. *Please complete all your details clearly and legibly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Reply Form in order to be valid.*
   請清楚填妥 閣下之所有資料。如屬聯名股東，則本回條須由所有聯名股東聯合簽署，方為有效。
2. *Any form with no signature or otherwise incorrectly completed will be void.*
   如在本表格若未有簽署或在其他方面填寫不正確，則本回條將會作廢。
3. *If the Company does not receive a functional email address or the Company receives a non-functional email address in your reply, you will be unable to receive actionable corporate communications or notifications regarding the publication of corporate communications by email.*
   如本公司沒有收到 閣下的有效電子郵件地址或公司收到 閣下的電子郵件地址為無效， 閣下將無法透過電郵收取可供採取行動的公司通訊或有關發佈公司通訊的通知。
4. *If you provide more than one email address by QR code, email, reply form and/or other means, only the latest email address provided will be registered.*
   如 閣下通過二維碼、電郵、回條及/或其他方式提供多於一個電子郵件地址， 閣下最後提供的電子郵件地址將會被登記。
5. *If you mark "✓" in the any box in Option 3, no email address will be registered and you will receive Corporate Communications* in printed form.*
   *如 閣下在選項 3 任何方格內劃上「✓」號，電子郵件地址將不會被登記，閣下將會收取公司通訊*的印刷版。*
6. *For the avoidance of doubt, the Company does not accept any other instructions given on this form.*
   為免存疑，在本表格上的任何額外指示，本公司將不予處理。

* *Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.*
除非另有註明，公司通訊乃指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

(i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("**PDPO**").
本聲明中所指的「個人資料」與香港法例第 486 章《個人資料（私隱）條例》(「**《私隱條例》**」)中「個人資料」的涵義相同。

(ii) Your Personal Data provided in this Reply Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications* and to liaise with you on other matters relating to your holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. In case of a failure to provide sufficient information, the Company may not be able to process your instruction and/or request as stated in this Reply Form.
閣下於本回條所提供的個人資料將用於(包括但不限於)有關本公司以電子方式發佈公司通訊*及就 閣下持有的公司證券有關的其他事宜上與 閣下聯絡。 閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料，本公司可能無法處理 閣下在本回條上所述的指示及/或要求。

(iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
本公司可就任何所說明的用途或在法例規定的情況下，將 閣下的個人資料披露或轉移給本公司的附屬公司、股份過戶處、及/或其他公司或團體，並將在適當期間保留該等個人資料作核實及紀錄用途。

(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk.
閣下有權根據《私隱條例》的條文查閱及/或修改 閣下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式郵寄至股份過戶處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向香港隱私主任提出，或發送電郵至 PrivacyOfficer@computershare.com.hk。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this form to us.
No postage is necessary if posted in Hong Kong.

當 閣下寄回此表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄， 閣下無需支付郵費或貼上郵票。